

Cardiology Transfer Guide for Providers

Process for Rapid Triage and Bed Allocation



Follow these steps for **EMERGENCY** and **NON-EMERGENT** referrals to UCSF:

1. Call the UCSF Transfer Center at (415) 353 9166, option 1

- ✚ In case of an **EMERGENCY**, request an emergency transfer for cardiogenic shock/evaluation for mechanical circulatory support.

2. Provide the following information:

- Referring facility
- Emergency department or inpatient
- Patient name
- Patient date of birth
- Reason for transfer
- Referring attending physician's name and direct phone number
- Nursing unit phone number
- Referring facility transfer coordinator's phone and fax numbers

3. Fax required documents to (415) 353 9172:

- Face sheet
- History and physical
- Imaging and lab reports
- Discharge summary
- Transfer-back agreement

4. Image transfer:

Transfer ALL images, including radiology, echocardiograms and catheterization lab images. Electronic transfer is the best practice:

- "Push" images directly to UCSF's system, or
- Upload images to https://ucsf.ambrahealth.com/share/ucsf_patientuploads.

5. UCSF Transfer Center next steps:

- ✚ For **EMERGENCY** transfers, the referring attending physician will be connected to the UCSF Cardiac Intensive Care Unit (CICU) attending for a peer-to-peer review. Following acceptance, the UCSF Transfer Center team will coordinate additional required steps.

- For **NON-EMERGENT** transfers, the UCSF Transfer Center will call back the referring attending physician to connect them to the UCSF attending for peer-to-peer case review. Following acceptance, the UCSF Transfer Center team will coordinate additional required steps.

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